



Final Instructions: Children's Concert ~ January 27, 2025

- The symphony is looking forward to having your students attend this year's concert. In order to facilitate the arrival and departure of the many schools attending to enable us to start on time, please follow these instructions. Attached are the [transportation map](#), [Rudder Auditorium entry and seating charts](#).
- If you have any questions, please email bvsochildrensconcert@gmail.com as soon as possible (before the day of the concert).
- **Your school must enter the Texas A&M Campus according to the transportation map.** It is crucial that you follow your map to the letter. Any deviation from this plan will cause traffic congestion and will prevent many students from getting into the auditorium in time for the performance.
- See the transportation map here: <http://bvso.org/childrens-concerts/>
- ❑ **Unloading buses and getting students to the restroom and to their seats takes time; please keep this in mind when planning your departure time. RECALL THAT SCHOOLS HAVE A STAGGERED ARRIVAL TIME TO EASE CONGESTION – PLEASE ARRIVE AT YOUR SCHEDULED TIME.**
- **Each bus must have a sign in its front window, showing the school and city name.** This will enable the traffic safety officers to direct the bus traffic.
- **One teacher from each bus must carry a sign with the school name on it** so the ushers can identify your school and direct you accordingly. Please hold the sign up high until all your students are seated.
- **A volunteer will meet your bus. After unloading your students, line them up at the curb in double file lines and wait for a traffic safety officer to stop traffic and allow you to cross the street together.** Two schools can wait at the curb at the same time to facilitate crossing. Have your students stay in double file lines until they reach their portal entrance.
- **FASO volunteers and/or Symphony Ambassadors will then guide you to the proper entrance portal(s) of the auditorium. Once you are there, someone will usher you to your seats.**
- **Upon entering the building:**
 - You will be ushered to your portal entrance.
 - Ushers will issue your programs (your packet contains enough programs for all).
 - **Give entry forms for Student Guest Conductor drawing to an usher or Symphony Ambassador to turn in for you at the FASO table in the foyer. Please note that this is a requirement for entry into the drawing and [replacement forms](#) will not be available the day of the concert.**
 - An usher will seat you in your designated area.

At the end of the concert:

- All students will remain seated until their school's name is called or an usher indicates that they may leave.
- Students in the Balcony/Mezzanine area will be directed to exit via door 6 which leads out onto Throckmorton Street (please see the attached map)
- All other schools will exit via the doors through which they entered.

Bus reloading:

- **CSISD:** Your buses will be parked on Coke Street.
- **BISD:** Your buses will be parked on Throckmorton Street.
- **Handicap Buses/Vans:** Drop off at Rudder then go park as directed by the TS* Officer
- **Out of Town and Private Schools:** Park on Coke Street
- **Private cars/vans:** Park in the parking garage across the street from Rudder. You will need to pay attendant or use kiosk in the garage before exiting.

*TS (Traffic Safety) Officer

SPECIAL NOTES

- Check Each Bus Window for your School's Name before Boarding.
- ALL Schools Must Exit the TAMU Campus According to their Transportation Map.
- All Students Must Be Supervised At All Times!
(WATER FOUNTAIN AND RESTROOM TRIPS INCLUDED)
- STUDENT CONDUCTOR (IF SELECTED) MUST BE ACCOMPANIED BY A TEACHER/ADULT BACK STAGE AND THE WAIVER FOR STUDENT CONDUCTOR FORM MUST BE PRESENTED WITH THE STUDENT!

We look forward to seeing you on January 27!